

Application for Employment



Reference number

Position applied for

Personal Details

Title

Forename

Surname

Email

Phone Number

Do you hold a current clean driving licence?

☐ Yes

☐ No

Education Details

Please tell us about your education and any qualifications which you feel are relevant to the post.
Please list highest qualification first.

College/University

Course

Qualification Obtained

Date Obtained

School

Subjects

Grades Obtained

Date Obtained

Are you a member of a Professional Body?

☐ Yes

☐ No

If yes, please state name

Immigration Status

Are you free to remain, and take up employment, in the UK with no current immigration restrictions?

☐ Yes

☐ No



Employment Details

Please tell us about previous employment starting with the most recent (include voluntary experience if applicable)

Name of Employer		From		To	
Position Held					
Job Duties					
Reason for leaving					

Name of Employer		From		To	
Position Held					
Job Duties					
Reason for leaving					

Name of Employer		From		To	
Position Held					
Job Duties					
Reason for leaving					

Please tell us about any training you have received or courses you have attended which you feel are relevant to this position.
(Please include specific dates)

Please tell us why you applied and give examples of things you have done that make you particularly suited to the job.

If you have any gaps in your career history, please include, and explain these below.



Convictions/Offences

Under the Rehabilitation of Offenders (Exceptions) Order Northern Ireland, 1979, Kingsbridge Healthcare Group as a Provider of Healthcare is included in the list of excepted employers. As such, all criminal convictions may never be regarded as spent and must be disclosed when applying for a post in Kingsbridge Healthcare Group. It is necessary therefore, to ask the following question:

Is there any reason why you cannot work in a regulated activity?

☐ Yes

☐ No

Kingsbridge Healthcare Group recruits according to our Recruitment of Ex-Offenders Policy. Please request a copy from: humanresources@kingsbridgehealthcaregroup.com.

Personal Declaration

1. I declare that all the foregoing statements are true, complete, and accurate.
2. I understand that if I give wrong information or leave out important information I could be dismissed if I take up this position.
3. I understand that if I take up this job I must have satisfactory Access NI clearance, as per Access NI Code of Practice on www.nidirect.gov.uk/publications/accessni-code-practice, satisfactory references, health assessment and POCVA checks (if applicable).
4. I understand that I will be asked to provide formal identification and evidence of qualifications obtained.
5. I confirm that as far as I know, there are no medical reasons that would stop me from carrying out the duties of this job.
6. I agree to you making any necessary enquiries during the recruitment and selection process.
7. I understand that canvassing will disqualify me from the selection process for this job.
8. I consent to the information I have provided being used within the context of the General Data Protection Regulation 2018.

Further information on the disclosure process can be found in the 'Retention of Disclosure Information Policy' available at www.kingsbridgeprivatehospital.com/about-us/careers.

Signature

Date

Please return completed application forms to:

Human Resources Department,
Kingsbridge Healthcare Group,
Channel Wharf, 21 Old Channel Road,
Titanic Quarter,
Belfast, BT3 9DE

or email: recruitment@kingsbridgehealthcaregroup.com.

If you require any special assistance, please do not hesitate to contact us.

